



USC University of
Southern California

Annual Security And Fire Safety Report

Department of Public Safety & Fire Safety and Emergency Planning
A Division of Career and Protective Services

2013

A Message from President C. L. Max Nikias

Every member of the USC community has a stake in providing a safe environment for teaching, research and learning; and all of us must be committed to keeping our campuses and residence areas secure and crime-free.

As a major research university located in one of the most exciting and dynamic cities in the country, we are proud of our urban tradition and enthusiastic about the opportunities it provides for our students to interact with the city.

We are also aware of the challenges posed by such an environment, and this booklet outlines many of the steps taken by the university to ensure the safety of its students, faculty, and staff. However, the responsibility for personal safety does not and cannot rest primarily with the university or our public safety department; rather, it rests primarily with you and me as individuals. Each of us must take personal responsibility for our own safety, as well as for the safety of those around us. Working together, we will continue to keep USC among the safest campuses in the nation.

C. L. Max Nikias
President

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By

The Department of Public Safety
Office of the Executive Director and Chief

This report is also available on the World Wide Web at <http://dps.usc.edu> . It is presented in a Portable Document Format (pdf) and can be viewed using Adobe Acrobat Reader. Acrobat Reader is free and can be downloaded via a link on the webpage.

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INTRODUCTION

The University of Southern California is committed to the goal of providing a safe campus environment for its students, faculty, staff, and visitors. The Department of Public Safety (DPS or the department) provides direct law enforcement and security services to both the University Park and Health Sciences campuses. While the Department of Public Safety (and its members) play a major leadership role in ensuring the campuses remain as safe as possible, the primary responsibility for crime prevention and personal safety rests with each individual. Therefore, each of us must take personal responsibility for our own safety, as well as for the safety of those around us.

Working together, we will endeavor to make USC among the safest urban research universities in the country. Please review the information in this booklet to become familiar with the programs and services provided by the university so you may become involved as a responsible member of the community.

DEPARTMENT OF PUBLIC SAFETY

USC's Department of Public Safety is one of the largest university law enforcement agencies in the nation. The Department of Public Safety headquarters is located on the University Park campus, and there is a substation on the Health Sciences campus. The department operates 24 hours a day, 365 days a year. The authorized strength of the department is 293 full-time members. The full-time staff also includes 19 civilian employees who are assigned to various administrative positions in the department.

There are a total of 115 officers who provide services to the two campuses. The Department's Public Safety Officers (PSOs) are police academy graduates who must pass an extensive screening process and background check before they are hired. They must then successfully complete the Department of Public Safety's field training program before they are allowed to work alone. The Department of Public Safety enjoys an excellent working relationship with the Los Angeles Police Department. The university community not only receives the attention of a specialized law enforcement agency attuned to the special needs of a campus environment, but also the vast resources of a large metropolitan police department.

The Department of Public Safety also has 143 un-armed Community Service Officers (CSOs) who complement the services provided by the Public Safety Officers. Most CSOs are assigned to the Operations Division and provide security services to the University Bookstore, the University Village Shopping Center, the USC Keck Hospital and USC Norris Cancer Hospital on the Health Sciences campus, the university-owned residential complexes, and other facilities on the campus. CSOs also monitor the card-key-access, CCTV systems, and a variety of intrusion and fire/life safety alarm systems.

The Department of Public Safety's 24-hour communications center coordinates and supports the activities of field personnel. 19 Public Safety Communication Operators coordinate communication among the campus community and the officers who are providing services in the field. The communications center also provides dispatch services for USC's Transportation Services and monitors several other radio frequencies, including the Los Angeles Police Department officers assigned to the area.

The Department of Public Safety employs part-time student workers in its Trojan Student Officer Program. They are responsible for promoting bicycle safety, enforcing campus bicycle regulations, and deterring bicycle theft. They also supplement bookstore security, perform administrative duties, and offer an added security presence by patrolling parking lots and university residential complexes.

AUTHORITY AND JURISDICTION

Through a Memorandum of Understanding (MOU) with the Los Angeles Police Department (LAPD), the Department of Public Safety Officers have limited arrest authority. The primary responsibility of the Department of Public Safety is the protection of the University community. The statutory authority for the existence of the Department of Public Safety, patrol and response boundaries, authority to carry firearms, and powers of arrest are derived from the MOU, the California Penal and Educational Codes, and the Bureau of Investigation and Security Services section of the California Business and Profession Code. The MOU with LAPD allows the Department of Public Safety Officers to exercise arrest powers described in Penal Code Section 830.7(b). All arrests must be conducted in accordance with guidelines outlined by the MOU, and all arrestees without unnecessary delay, must be delivered to a LAPD officer.

CRIME PREVENTION PROGRAMS

As part of an academic institution, The Department of Public Safety recognizes the key role education plays in generating security-conscious behavior. The Department of Public Safety uses a variety of methods to teach crime prevention techniques to the campus community. General crime prevention and personal safety programs are scheduled throughout the year. Individuals and groups are encouraged to contact the Crime Prevention Section to schedule a program. All programs are customized and delivered upon request.

Operation ID The Department of Public Safety encourages everyone to mark his or her property and to keep a record of it in case it is stolen. If you want to mark your property, you can borrow an electric engraver and get property inventory forms by calling Crime Prevention at (213) 740-9565.

Orientation Programs The Department of Public Safety personnel attends orientation programs to provide information and advice to newcomers to the university. Presentations are also conducted for parents, providing them the opportunity to become familiar with the Department of Public Safety and to address concerns and questions.

Personal Safety Programs Interested individuals and groups can arrange for a personal safety and security program presented by a trained crime prevention officer. The topics include general theft prevention, auto related crimes, consumer fraud/scams, rape and sexual assault prevention and self-defense techniques. Call a Crime Prevention Specialist for details at (213) 740-9565.

Rape Aggression Defense (RAD) RAD is a unique crime prevention program just for women that focus on women's safety and self-defense techniques. Call Crime Prevention at (213) 740-9565 if you have questions.

Robbery Prevention Procedures Designed for departments and offices that handle cash and are vulnerable to robbery, this program includes crime prevention information and procedures to follow during and after a robbery. The emphasis of the program is focused on employee and customer safety. Call Crime Prevention at (213) 740-9565 for details.

Resident Advisor Security Training Program Each fall the Department of Public Safety provides a specialized security-training program for new and returning Resident Advisors, which gives them the knowledge and tools necessary to conduct their own basic crime prevention discussions in their residence halls.

Adopt-a-Hall Department of Public Safety and Community Service officers are assigned as liaisons to the university residential advisors (RAs) to address a variety of public safety issues unique to each residence hall and to provide resources to both university and external organizations.

Greek Liaison Program Department of Public Safety officers are assigned as liaisons to all IFC Fraternities to address a variety of public safety issues unique to each chapter and provide resources to both university and external organizations.

Bicycle Registration Bicycle registration is required by California law and university policy. First, complete the online Bicycle Registration Form found at <http://capsnet.usc.edu/DPS/Bikeregistration.cfm>. You may pick up your license decal on the following business day at the Department of Public Safety station located in Parking Structure A. You will need to bring your USC identification and a copy of the registration receipt (issued to you by email).

Emergency Telephones Blue light emergency phones are located throughout the University Park and Health Sciences campuses. The phones are connected to the Department of Public Safety's 24-hour communications center and identify the phone location if the caller is unable to talk. The phones can be used to request an escort, report suspicious activity, and to report crimes.

Lost & Found The Department of Public Safety operates the university's centralized lost and found service. Found items are kept for a total of 90 days from the date when the Department of Public Safety receives the item(s). If you have lost an item, you may call (213) 740-9759 at UPC or (323) 442-1200 at HSC. You may also access the Department of Public Safety's Lost and Found by using the search engine located at <http://capsnet.usc.edu/departement/departement-public-safety/lost-and-found>. If you are unsure about an item listed, please contact Lost and Found via telephone. For more information on the university's Lost and Found policy, please visit the S-Campus Student Guidelines Web site (<http://web-app.usc.edu/scampus/lost-and-found/>).

Security Surveys The Department of Public Safety conducts security surveys of offices and residences at the request of the responsible person or resident. The survey describes findings, such as, physical weaknesses, methods of increasing security, and equipment protection. To schedule a security survey of your residence or office, contact a Crime Prevention Specialist at (213) 740-9565.

World Wide Web As an extension of its crime prevention and community education efforts, The Department of Public Safety maintains a site on the World Wide Web. The Department of Public Safety webpage, located at <http://dps.usc.edu>, provides a variety of information about the department and its services. The webpage also provides valuable crime prevention tips, safety information, and links to other resources at USC and elsewhere on the Internet.

Facebook As another means of extending personal safety education and crime prevention initiatives, the Department of Public Safety now has a Facebook Page as well. Located at <http://www.facebook.com/pages/USC-Department-of-Public-Safety/194126327268956>. The Facebook page provides additional information regarding the services and gives helpful, crime prevention information.

Crime Analysis and Intelligence Unit analyzes and prepares weekly statistical data of crime trends and problematic issues. The crime analysis unit networks with the Los Angeles Police Department's Real-time Analysis and Critical Response (RACR) division and other college and universities to share and identify common crimes and suspects.

Security Ambassadors USC has a contract with a private security firm to place uniformed security persons at fixed posts in the North University Park area as well as the area west of Vermont Avenue. The Security Ambassadors are placed on the sidewalks that the majority of the student, faculty and staff uses to walk from campus to available parking or to their apartments or homes. Security Ambassadors wear bright yellow jackets or shirts, and are equipped with radios to contact DPS or LAPD officers in the event they observe suspicious or unusual behavior from a person(s).

Security Technology As part of the Department of Public Safety's "Minimizing the Spaces" initiative, 72 video surveillance and 49 license plate recognition cameras are installed in the neighborhoods bordering the University Park Campus. The goal is to create a smaller window of opportunity and geography for an individual to commit a crime. The Department of Public Safety's Camera Response Team monitors the video surveillance cameras looking for a person(s) exhibiting suspicious behavior. If there is a concern, he or she will place a radio call to the public safety officers in the area and continue their observation until the situation is cleared. The license plate recognition cameras are activated based on specific criteria which will send an alert along with a picture of the license plate to the Camera Response Team who then notifies the public safety officers in the area to take the appropriate action.

Trojan Safety 101 is an American Video Association (AVA) gold award winner video presentation designed to highlight some of the major safety issues that can arise on a college campus. The nine-minute short film is used to raise awareness at new student orientations.

See Something; Say Something is a simple and effective program to raise public awareness of indicators of terrorism and terrorism-related crime, and to emphasize the importance of reporting suspicious activity to the proper local law enforcement and campus authorities.

Safety and Security, a Shared Responsibility is an ongoing partnership with the Department of Public Safety and university officials along with the students to raise awareness and to encourage students to take ownership in their safety and to assist in the elimination of crime and the fear of crime.

CRIME REPORTING

If you are a victim of a crime or a witness, please report the matter to the Department of Public Safety by dialing the number(s) below or the appropriate local police agency by dialing 911.

“In the First Two Minutes...” When police arrive at the scene of a crime-in-progress within two minutes of receiving the call, the chances of apprehending a suspect are greatly increased. The odds of making an arrest decrease quickly as the minutes tick by.

The Department of Public Safety needs your help. Reporting a crime is important. Immediately go to a safe place and call. Stay on the line and tell the dispatcher everything you can remember about the suspect (his/her clothing, vehicle, and direction of travel).

- Keep the emergency numbers in this brochure handy and add the appropriate numbers to your smartphone contact lists.
- Reporting crime helps prevent them from happening again. Public Safety tracks crime and crime trends to develop specific ways to combat it.

When you report a crime:

- The Department of Public Safety dispatches an officer to your location.
- The officer conducts a preliminary investigation and prepares a crime report.
- The Department of Public Safety gives the crime report to its own detectives and to the Los Angeles Police Department for follow-up.

The Department of Public Safety’s partnership with the LAPD means you will get a quick response from law enforcement officers familiar with USC and the benefit of any necessary follow-up from the Department of Public Safety, Student Affairs, and the Los Angeles Police Department.

Location	Reporting Authority	Contact Number
UPC	Public Safety	Emergency: (213)740-4321 Non-emergency: (213)740-6000
HSC	Public Safety	Emergency: (323)442-1000 Non-emergency: (323)442-1200
Air Safety and Security (LAX)	Los Angeles Airport Police	911
Alhambra	Alhambra Police Department	911
Catalina Island	L.A. County Sheriff’s Department	911
Goleta	Santa Barbara County Sheriff’s Department	911
Marina Del Rey	L.A. County Sheriff’s Department	911
Orange County	Irvine Police Department	911
Sacramento	Sacramento Police Department	911
San Diego	San Diego Police Department	911

Trojans Care for Trojans (TC4T)

Trojans Care for Trojans (TC4T) is a Student Affairs initiative that empowers students to take action and speak out when they are concerned about a peer. The website (sait.usc.edu/ca/tc4t) provides a private and anonymous service for students to express their concerns about other members of the Trojan Family. It also offers connections to institutional support and resources for students coping with personal difficulties.

The Department of Public Safety has teamed up with the Office of Student Affairs to offer an anonymous texting application that will alert authorities. The texting service is being offered under the umbrella of the Trojans Care for Trojans (TC4T) program and gives students the ability to anonymously alert the Department of Public Safety of potential criminal activity or Student Affairs about students in need of counseling so administrators and faculty can take measures to help them.

The service is activated by texting to the number 274637 with “TC4T” in the body of the message along with a description of the situation and the location. The Department of Public Safety will then send an officer to handle the situation and, if required, Student Affairs will be called in if the Department of Public Safety determines they need extra resources. This same text service is now available as an app for iPhone and Android devices
<http://www.tipsoft.com/index.asp?P=TipSubmitMobile>

PREPARATION OF ANNUAL SECURITY REPORT

The preparation of the university's annual security report is a continual process. The Department of Public Safety makes every effort to ensure that the report is complete and accurate. The process includes gathering of crime statistics from campus security authorities and local law enforcement and reconciling those statistics with DPS' own statistics to verify statistics disclosed in the annual report and to confirm that there is no duplication in the statistics reported. The process further includes a review of university policies and procedures concerning campus safety. Upon completion of the process described above, the report is prepared for publication and distributed in both printed and online versions. Upon completion of the annual security report, the crime statistics are submitted to the U.S. Department of Education.

ALCOHOL AND OTHER DRUG USE POLICIES

The illegal or abusive use of alcohol and/or other drugs by students, faculty or staff adversely affects USC's commitment to provide an environment of excellence in teaching, research and learning. As members of the USC community, we all share in the responsibility for creating and maintaining a healthy and productive environment for work and study alike. Toward that end, USC has developed a comprehensive approach to address substance abuse, which emphasizes:

- Taking effective steps to create and maintain a drug-free workplace and educational environment for students, faculty and staff.
- Providing continual prevention, education, and counseling services along with referrals to off-campus treatment facilities as appropriate.
- Encouraging individuals who are experiencing problems associated with alcohol and other drugs or chemical dependency to seek assessment, counseling and/or treatment voluntarily with the understanding that this assistance is confidential and will not be used against them.
- Assessing university sanctions for the manufacture, distribution, sale, use or possession of illegal drugs or the unlawful use, distribution, or possession of alcohol, which may include prosecution under applicable state and federal laws. Such sanctions may include educational intervention, mandated community service, suspension, expulsion and termination of employment. (*USC Drug-Free Policy Introduction, September 2012*)

For specific regulations, read the student handbook *SCampus* <http://scampus.usc.edu/university-policy-on-alcohol-and-other-drugs/> and/or the USC Drug-Free policy issued by the university president at <http://policies.usc.edu/p2admOpBus/drugfree.html>. Students may visit the University Park Health Center for services and referrals regarding alcohol or other drug abuse. For further information, you may visit: <http://engemannshc.usc.edu/>

CAMPUS SECURITY AUTHORITIES

Federal law requires the university to disclose statistics concerning the occurrence of certain crimes enumerated in the Clery Act that occur within the University's Clery geography and that are reported to university campus security authorities ("CSAs"). Under the law, CSAs include any member of the USC Department of Public Safety; any individual who has responsibility for campus security but who is not a member of the Department of Public Safety; any individual identified by the University as someone to whom a crime should be reported, and any University official who has significant responsibility for student and campus activities. Individuals serving the University as CSAs vary from unit to unit based on their job functions, but include by way of example (but not limitation):

- The Vice Provost for Student Affairs;
- The Assistant Dean for Student Affairs and Director of Student Judicial Affairs and Community Standards;
- The Associate Dean/Executive Director of Residential Education;
- The Student Affairs Council;
- The Director of Housing;
- The Director of Athletics and coaches;
- Resident advisers in the residence halls (along with graduate resident coordinators and assistant directors); and
- Transportation entry gate personnel.

These individuals and others throughout the university receive annual training on the handling of receipt of reports of crime and are required to report crimes disclosed to them to the Department of Public Safety using the university's campus security authorities reporting form and consistent with the confidentiality considerations discussed below.

All CSAs should encourage any person who reports a crime or other incident involving campus security to notify the Department of Public Safety immediately. A CSA is *not* required to disclose to the Department of Public Safety confidential

information concerning an incident, such as information that would identify a victim of a crime who wishes for his or her identity to remain confidential. However, CSAs are required to inform the Department of the existence of all known incidents, including confidential incidents, so that such incidents can be recorded as statistics by the Department of Public Safety and, where appropriate, included in the university's annual security report.

If a reporting party does not consent to the disclosure of his or her identity to the Department, CSAs are expected to inform the Department of the reporting party's wish for confidentiality and to report the incident to the Department for statistical purposes only. CSAs must report an incident to the Department without disclosing identifying information concerning the reporting party unless the reporting party consents to disclosure of his or her identity. USC will maintain confidentiality under this framework to the extent permissible under law. However, pursuant to a Memorandum of Understanding between the University and the Los Angeles Police Department, reports of crime made to Campus Security Authorities are reported to DPS, and DPS then reports the occurrence to the LAPD, which may conduct investigations.

Professional counselors and pastoral counselors acting in that role are not Campus Security Authorities. The government specifically exempts them from the responsibility to report to DPS criminal behavior communicated to them. Similarly, physicians and clinical staff in the Engemann Student Health Center are not required to report criminal behavior to DPS, although state law requires them to report to local law enforcement information about certain physical injuries and reports of child abuse.

The University urges all community members to consider reporting any criminal incident to the Department of Public Safety or law enforcement for the geographical jurisdiction in which an incident occurs. In the event an individual chooses not to report a crime, the university urges the person to at least disclose the occurrence of the incident to a campus security authority so it may be counted, as appropriate, in the university's annual Clery report.

MONITORING CRIMINAL ACTIVITY

The Department of Public Safety, in conjunction with representatives from the Los Angeles Police Department, Los Angeles City Prosecutors Office, and local law enforcement and security agencies, meet weekly to discuss problems and crime trends in order to devise strategies and tactics to solve problems, reduce crime, and ultimately improve quality of life in the surrounding USC community. Using *COMPSTAT*, an abbreviation for Computer Statistic or Comparative Statistics, a multilayered dynamic approach is utilized for crime reduction, quality of life improvement, and personnel and resource management. CompStat employs Geographic Information Systems (GIS) and is intended to map crime and identify problems.

REGISTERED SEX OFFENDER INFORMATION

The Campus Sex Crimes Prevention Act provides for the tracking of convicted sex offenders enrolled at or employed at institutions of higher education. The State of California (penal code 290) requires sex offenders already required to register within the state to, within five working days, also register with the campus security office of higher education institutions at which the person is employed, carries on a vocation, or is a student. This law went into effect on October 28, 2002. If registered sex offenders are enrolled at, or employed at a postsecondary institution, the offenders also must provide this information to the state. The state then provides the information to campus police departments or to other law enforcement authorities in the jurisdiction where the institution is located. Anyone interested in obtaining public information regarding sex offenders in California near the University Park campus or the Health Sciences campus may visit the Megan's Law website or view the Megan's Law CDROM at the following Los Angeles Police Department stations:

University Park Campus
LAPD Southwest Division
1546 W. Martin Luther King Bl., Los Angeles
(213) 485-2582 - Appointment Required

Health Sciences Campus
LAPD Hollenbeck Division
2111 E. First St., Los Angeles
(213) 485-2942 - Appointment Required

Also for your information, the Los Angeles County Sheriff's Department website (<http://www.lasd.org>) has a link entitled "Sexual Offender (Megan's Law)" that contains more information that can assist you in obtaining information regarding sex offenders. A Registered Sex Offender Locator map also is available at the following link: www.meganslaw.ca.gov. Please note, however, that it is illegal under California law to use any disclosed public information to commit a crime against any registrant or to engage in illegal discrimination or harassment against any registrant.

ACCESS TO CAMPUS FACILITIES

The university reserves the right to determine what behavior is acceptable and unacceptable on its private property. The Department of Public Safety officers and other university officials are authorized to enforce university policies and may, at their discretion, restrict or prohibit access to university property, or prohibit certain activities on campus. Failure to abide by a Department of Public Safety officer's instruction may result in arrest and/or prosecution. The university's Campus Access policy can be found at http://policies.usc.edu/p2admOpBus/campus_access.html

University-owned residence halls and apartment complexes use an electronic card-key-access system that restricts entry to the facilities. Only the electronic university ID cards that are issued to the residents of each residential facility, Department of Public Safety personnel, and service personnel will gain entry to the facility. Access controlled entrance doors and fire exit doors in the residential complexes are equipped with alarms that sound if the door is propped open for more than a minute. The Department of Public Safety personnel respond to such alarms to determine the status and secure the door if necessary.

Facilities Management Services (FMS) maintains campus facilities in a manner designed to enhance safety and security on campus. FMS regularly monitors all facilities for safety and security-related repairs and partners with the Department of Public Safety to ensure a safer campus community. To request service for an electrical problem, plumbing problem, or other maintenance-related service, call the FMS Customer Resource Center line at (213) 740-6833.

TIMELY WARNINGS

USC, through the Department of Public Safety, shall provide timely warnings to the campus community regarding Clery Act crimes that: (a) are reported to campus security authorities or local law enforcement authorities; (b) occurred within USC's Clery geography; and (c) are deemed, in the judgment of the Chief of Public Safety (or his or her designee), to constitute a serious or continuing threat to the university community. The decision to issue a timely warning is made on a case by case basis, in light of all facts surrounding a crime, including the nature of the crime, whether there is a continuing danger to the campus community, and the possible risk for compromising law enforcement efforts.

Timely warnings and emergency alerts (which are discussed more fully below) will be issued to the university community through any means appropriate, including the university email system to individuals with USC email addresses, the University's emergency notification system (also known as TrojansAlert) to individuals who register their phone numbers with DPS for the TrojansAlert system, posted fliers, or on the Department of Public Safety website <http://dps.usc.edu>. Timely warnings will be issued as soon as pertinent information becomes available.

Following issuance of a timely warning or emergency alert, the university will communicate updates and revised health and safety guidance, as necessary, throughout the duration of an emergency warranting a timely warning or emergency alert. Once emergency conditions abate, the University will distribute a final notification confirming that emergency conditions have abated. If necessary, additional health or safety instructions will accompany any final notification.

Anyone who believes they have information that may justify issuance of an emergency notification to the USC community should report that information to the Department of Public Safety by phone at 213-740-4321, or in person at the Department of Public Safety, office located in Parking Structure A, 3667 S. McClintock Ave., Los Angeles, CA 90089-1912.

CAMPUS EMERGENCY RESPONSE AND EVACUATION PLANS

<http://emergencyprep.usc.edu/>

The Department of Public Safety and the Office of Fire Safety and Emergency Planning (OFSEP) receive information from offices/departments on campus, local municipal law enforcement, e-mail and/or text messaging, and other media sources. If DPS and/or OFSEP confirm, based on information received from these sources, or any others, that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of the USC campus, the university will, without delay, taking into account the safety of the community and based on the professional judgment of responsible officials, activate some or all of the systems described below to communicate an appropriate warning regarding the threat to the USC community. In determining an appropriate communication, DPS and OFSEP will take into account several factors, including, but not limited to: the building or segment of the population threatened, the nature of the threat, and the credibility of information received. Additional consideration will be given to delaying or altering communication if law enforcement determines a notification will put the USC community at a greater risk by compromising efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. Whether an incident presents an immediate threat is determined in collaboration among the Department of Public Safety leadership and the incident commander with the Los Angeles Police Department.

➤ **TrojansAlert:** TrojansAlert is an emergency communication system used by governments, emergency management agencies, and first responders to send emergency alerts, notifications and updates to cell phones (by text and voicemail), pagers, email accounts, PDA's, landlines, and smart phone devices. Through the TrojansAlert system, university officials contact registered members of the Trojan Family via text message, voice-mail, or e-mail to apprise them of the occurrences of emergency situations and to provide them with related information updates. All members of the campus community are strongly encouraged to register for this service at the TrojansAlert website; <https://trojansalert.usc.edu>.

TrojansAlerts can be initiated by the Senior Vice President, Administration; Associate Senior Vice President, Career and Protective Services; authorized Department of Public Safety personnel, and Director, Fire Safety and Emergency Planning. TrojansAlerts initiators are trained by Fire Safety and Emergency Planning and can select alert content from among several pre-scripted messages.

The crime notification message will be specific to the facts of a situation and contain the location of the incident, the time the incident occurred or was reported, and any information available for release to the campus community or the public. Updated information will be provided, when available, and until the conditions giving rise to the incident have abated. The university conducts a test of the TrojansAlert system weekly to ensure that the technology functions properly and that registered community members are informed of their roles during an actual incident.

➤ **Crime Alerts:** The Department of Public Safety issues Crime Alerts via e-mail and/or on-campus flyers to notify students, faculty, and staff of crimes against persons involving suspects who are still at large.

➤ **USC Web:** In the event of a major emergency, updates and information about the status of the university will be posted online at <http://emergency.usc.edu> in addition to updates via TrojansAlert. (Backup Web servers are available out of state if USC servers are incapacitated.)

➤ **Emergency Information Line:** USC's emergency information telephone line, (213) 740-9233, also will provide information in the event of an emergency. The line can handle 1,400 simultaneous calls and has a backup system out of state.

➤ **Bulletins:** USC Public Relations publishes bulletins on the university home page to provide news about emergency- or safety-related situations (e.g., fires, hit-and-run accidents, hoaxes) that do not present an immediate danger to the university community.

The Emergency Planning Office coordinates the University's efforts to prepare for and respond to major emergencies. The primary focus is on coordinating preparation and training for central emergency service departments and maintaining the campus emergency operations plan. Schools and departments maintain internal emergency plans covering their personnel and facilities. The University's campus emergency plans can be found at <http://capsnet.usc.edu/department/fire-safety-and-emergency-planning>

Regularly scheduled drills, exercises, and appropriate follow-through activities designed for assessment will be conducted each year by Fire Safety/Emergency Planning department. Emergency Evacuation Plans are posted in every building on campus and in student housing facilities. Each evacuation plan provides a floor plan of the building and/or residence's floor, identifies the locations of all exits, fire alarm pull stations, and fire extinguishers, and lists instructions for response to a fire. Classroom signage also includes instructions for response to an earthquake.

MISSING STUDENT NOTIFICATION POLICY AND PROCEDURE

The University of Southern California supports the health and safety of all students. This policy and procedure has been developed to assist in locating students who reside in on-campus and in university owned housing and who have been determined by USC to be missing. Any member of the USC community who believes that a student is missing should immediately notify the Department of Public Safety at 213.740.6000 or the Senior Associate Dean for Student Affairs at 213.740.2080. Any university official who believes a student is missing is required to notify the Department of Public Safety immediately.

Each student who resides on-campus or in university owned housing has the option to confidentially register contact information for an individual or individuals to be contacted no later than 24 hours following an official determination by DPS, in consultation with Student Affairs, that the student is missing. Students may register confidential emergency contact information through Housing at the time of application for university housing. Students may update or change their confidential emergency contact information at any time by contacting Housing. Housing is required to obtain emergency contact information for any student under the age of 18 years who will reside on-campus or in university owned housing.

Confidential contact information registered pursuant to this policy will be accessible only by authorized campus officials and law enforcement, and will only be used in furtherance of a missing persons investigation.

If the Department of Public Safety, in consultation with Student Affairs, makes an official determination that an on-campus resident or student residing in university owned housing has been missing for more than 24 hours, USC will, within 24 hours following such determination, notify the individual or individuals the missing student has confidentially registered with the university pursuant to this policy. If the missing student is under 18 years old and is not an emancipated minor, the university will notify the student's custodial parent or guardian immediately upon making the determination that the student is missing. The university will further notify either the Los Angeles Police Department or other appropriate local law enforcement agency within 24 hours following a determination that any on-campus resident or resident in university owned housing, regardless of age, is missing. Finally, Student Support and Advocacy (Student Affairs – Crisis Management Team) and the Department of Public Safety work closely on missing persons matters to locate missing persons. Accordingly, each unit is timely informed, where appropriate, after receiving a report of a missing person, in order to enhance communication between and among university units and to facilitate an expedient approach to handling of missing persons matters.

ADDITIONAL CAMPUS RESOURCES

Office of Student Judicial Affairs and Community Standards

The Office of Student Judicial Affairs and Community Standards is responsible for maintaining standards of behavior expected of students within the university community. These standards include honesty and personal integrity, respect for others as both individuals and groups, and assumption of appropriate responsibility for the conduct of others within the community as well as for one's own behavior.

Standards of student conduct designed to foster respect for all members of the community and maintenance of an environment conducive to learning and personal growth. Protection of the community occurs initially through educating students about appropriate behavior and decision-making, and subsequently through adjudication of inappropriate behavior when necessary.

Any member of the campus community may file a student conduct complaint by submitting a written report to the Office of Student Judicial Affairs and Community Standards. In addition, the Department of Public Safety forwards reports concerning student misconduct to that office. All complaints are treated as allegations and are resolved through one of several adjudicatory procedures. The full text of the University Student Conduct Code, including prohibited behavior, disciplinary processes and procedures, procedural rights, and definitions of sanctions, is printed in the current edition of the student handbook, *SCampus*.

For details, call the Office of Student Judicial Affairs and Community Standards at (213)821-7373.

Career and Protective Services

The offices of Fire Safety and Emergency Planning (<http://capsnet.usc.edu/department/fire-safety-and-emergency-planning>) and Environmental Health and Safety (<http://capsnet.usc.edu/department/environmental-health-safety>) of the Career and Protective Services Division provide guidelines for safety and emergency procedures to members of the university community. For information on fire or earthquake safety call (213) 740-5527. For laboratory safety information, call (213) 740-6448 (UPC); or (323) 442-2200 (HSC).

The university has established plans and procedures for major emergencies. For more information, go to <http://capsnet.usc.edu/department/fire-safety-and-emergency-planning/emergency-procedures>

In the event of a major emergency, such as an earthquake, students, faculty, staff, and parents may call (213) 740-9233 for USC emergency information. USC's public radio station, KUSC 91.5 FM may also carry university emergency announcements. In an emergency, information will also be available on the university

webpage at <http://www.usc.edu> . Emergency procedures and safety information may be viewed at any time by going to <http://emergency.usc.edu> .

Transportation Services

USC Campus Cruiser (Escort Service) - Campus Cruiser provides personal escorts (walking and taxi services) for students, faculty, and staff. Campus Cruiser personnel are full-time university students who work part-time for Transportation Services. They are equipped with radios and have direct contact with Public Safety. For additional information regarding hours of operation and how to request services go to http://transnet.usc.edu/transit/cruiser_howto.aspx or call (213) 740-4911 at UPC, or (323) 442-2100 at HSC.

Bus Service - Transportation Services operates several bus routes on and around the University Park campus. Buses operate between the campus and the off-campus housing areas, and the University Parking Center. For Metrolink riders, there are scheduled shuttles in the morning and afternoon between campuses and Union Station, as well as shuttle service between the University Park and Health Sciences campus. For bus routes and schedules, please visit the Transportation Services website at: <http://transnet.usc.edu/transit/routes.aspx>

Center for Women and Men

<http://usc.edu/student-affairs/cwm/>

USC Center for Women and Men is committed to serving the needs of students, staff, and faculty with a special focus on gender related issues. The goals of the center are to:

- Provide educational programming designed to increase awareness of gender-related issues;
- Inspire members of the campus community to become involved in gender-related issues and create positive behavioral changes;
- Support student activity groups committed to gender-related issues; and
- Create a safe and confidential space for survivors of gender-related crimes such as sexual assault, sexual harassment, sexual battery, sexual misconduct, intimate partner violence and stalking, and to receive supportive services.

If you are (or have been) a victim of rape, sexual assault, intimate partner violence, stalking, harassment, sexual misconduct or other gender-based harm, you are encouraged to consider talking to a counselor at the Center for Women and Men.

The office assists all students, staff, and faculty. Communication with the office is confidential (unless a release is signed), making it a safe environment to discuss matters without fear of reprisal. Staff members at the Center for Women and Men are able

to provide the following:

- Confidential individual and group counseling and referrals on and off campus to legal services, medical care, rape treatment centers, changes in housing, etc.
- Assistance with police and judicial procedures;
- Temporary campus no contacts or avoidance orders and support in obtaining Superior Court restraining orders; and
- Guidance for international students including, when possible, assistance in languages other than English.

Programs and resources offered by the Center for Women and Men include the following:

- Educational outreach addressing the prevention of sexual assault through Men Creating Attitudes for Rape-free Environments (Men CARE), a male-to-male peer educational program. A group of male students undergo training and then facilitate presentations across campus about how all men can help prevent sexual assaults. They offer a series of workshops, covering topics such as understanding consent and intervening as a bystander who witnesses questionable behavior.
- Programs developed specifically to the needs of your leadership group, including sororities, fraternities, clubs and organizations;
- An annual women's leadership retreat and intersections discussions.
- Internship and volunteer opportunities for both women and men.
- USC's annual Take Back The Night week of events culminating with a candlelight vigil protesting sexual violence, co-sponsored by the Women's Student Assembly and Take Back the Night committee.
- The Clothesline Project, a permanent collection of shirts memorializing survivors' experience of gender-based violence, co-sponsored by the Women's Student Assembly and Take Back the

Night committee; and

- Literature for survivors of sexual assault and their loved ones.

Center for Women and Men services are available to members of the USC community including University Park, Health Sciences, and all satellite campuses. The Center for Women and Men is located in the Gwynn Wilson Student Union, Suite 202 and can be reached at (213) 740-4900. The CWM is open from 9:00 a.m. to 5:00 p.m. on weekdays. Appointments and drop-in visits are welcomed. At night and during weekends, a recorded message directs callers in need of help to a staff member on call. Individuals can also contact the Rape Treatment Center 24 hours a day at (310) 319-4000 to learn more about their rights and options following a sexual assault.

The Office of Equity and Diversity

http://www.usc.edu/dept/hr/equity_diversity/

The Office of Equity and Diversity investigates complaints by faculty, staff, students and applicants (for both employment and student admissions) who believe themselves to be harmed by sexual harassment or discrimination and harassment related to issues that have **protected class status**. The office represents the university to government agencies on those same matters. The Executive Director of Office of Equity and Diversity, Jody Shipper, is also the Title IX Coordinator, and she, or her designee, investigates **Title IX matters**, as well as complaints of retaliation related to **Title IX complaints**.

Should a complaint of sexual harassment or discrimination and harassment be brought to your attention, it is extremely important that you contact the Office of Equity and Diversity immediately. In order to assure that all complaints are addressed quickly and appropriately, departments may not proceed in any way to investigate allegations of this sort on their own.

University Policy on Sexual Assault
<http://scampus.usc.edu/sexual-assault/>

This policy and procedure applies only to student-on-student matters. There is a separate university policy for allegations concerning staff, faculty or student workers, which may be found on the university's [Website](#).

The University of Southern California expects that all members of the university community – students, faculty, staff and friends – should be able to pursue their work and education in a safe environment, free from sexual coercion, violence and sexual intimidation. The university community is committed to fostering a safe campus environment where sexual misconduct and violence are unacceptable, and where survivors or those who believe they were harmed by another in violation of this policy are provided support and avenues of redress as appropriate. All members of the university community are expected to conduct themselves in a manner that does not infringe upon the rights of others. The University Sexual Misconduct and Sexual Assault Policy and Procedures have been developed to reaffirm these principles and to provide recourse for individuals whose rights have been violated. Other related policies include: Policy on Sexual Harassment and Policy on Stalking.

National studies indicate that one in five women are victims of attempted or completed sexual assault while they are in college. A report prepared by the National Institute of Justice found that 6.1 percent of males were also victims of attempted or completed sexual assaults while in college. Statistics on sexual violence are taken very seriously by the university. Sexual assault can happen to anyone, regardless of age, gender, race, sexual orientation, gender identity or socioeconomic status. The university is committed to providing a consistent, timely, and caring response to anyone who is sexually violated or assaulted within the campus community.

The University of Southern California provides sexual violence prevention education to its campus community each year. To this end, Orientation Programs, in partnership with the Center for Women and Men, provides mandatory sexual violence prevention education for all new students who attend orientation. Additionally, the Center for Women and Men provides programming throughout the year for the reduction and prevention of sexual misconduct, domestic violence, stalking and sexual harassment. The Department of Public Safety offers self-defense training by request for the purposes of risk reduction.

The nature of sexual misconduct or assault, particularly by an acquaintance, date, or partner, makes it difficult for many students to report their experience. For this reason, the Center for Women and Men is designated as a place where individuals may seek confidential assistance. Staff at the Student Health Center and Student Counseling Center also assures confidentiality to students seeking their services.

Other university offices have differing obligations, however, with regard to reporting requirements. While the university recognizes that a survivor may wish to preserve her or his privacy after a traumatic experience, it should also be understood that the university has a responsibility to maintain the integrity and safety of the campus as a whole and that certain information may therefore be made public. Where circumstances exist that are deemed a danger to the university community at large, pertinent details about a sexual assault may be publicly released. Further, the Clery Act mandates the annual disclosure of statistics of sexual assaults known to have occurred within certain geographical areas defined in the Act.

Other inappropriate conduct may also be disclosed confidentially to the Center for Women and Men or reported formally without confidentiality to the Department of Public Safety and/or the Los Angeles Police Department. Other such inappropriate conduct may include: repeated telephone or email contacts of a lewd or obscene nature, personal threats, stalking, domestic violence, and sexual harassment.

Definitions

For the purposes of this policy, sexual misconduct is defined as any sexual act perpetrated upon a person:

1. Without his or her consent;
2. Where the assailant uses physical force, threat, coercion or intimidation to overpower or control the survivor;
3. Where the survivor fears that she or he or another person will be injured or otherwise harmed if she or he does not submit;
4. Where the survivor has an impaired ability to give or withhold consent due to the influence of alcohol or other drugs; or
5. Where consent is otherwise not freely given.

A sexual act includes, but is not limited to, actual or attempted intercourse, sexual touching, fondling and groping.

Consent is defined as *positive cooperation*. Consent is informed, knowing and voluntary. Consent is active, not passive. Silence, in and of itself, cannot be interpreted as consent. When people consent to sexual activity, they will have indicated, verbally or otherwise, that they are participating willingly, freely and voluntarily. Consent is an ongoing process in any sexual interaction. Consent may be withdrawn at any time during a sexual interaction. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent.

If you have sexual activity with someone you know to be – or should know to be – mentally or physically incapacitated (by alcohol or other drug use), unconsciousness or passed out, you are in violation of this policy. Incapacitation is a state where one cannot make a rational, reasonable decision because he or she lacks the ability to understand the who, what, when, where, why or how of the sexual interaction.

The Student Conduct Code ([Section 11.53](#)) lists three violations related to sexual violence.

1. Engaging in non-consensual sexual conduct or lewd, indecent or obscene behavior, which is sexual in nature, within the university community or at university-sponsored activities.
2. Non-consensual actual or attempted intercourse, sexual touching, fondling and/or groping.
3. A sexual act, either attempted or completed, when vaginal, anal or oral penetration takes place without the consent of the person penetrated, whereby intimidation, force, violence, threats, or coercion are used.

Students should understand that the following circumstances apply to any of the above-listed standards or to any other kind of sexual misconduct by an individual student or in concert with others:

- Sexual activity and behavior, which is not consensual is defined as sexual misconduct, whether the assailant is a stranger or an acquaintance of the complainant.
- Intoxication of the accused does not diminish his or her responsibility for a sexual misconduct act.
- In situations where the complainant is incapacitated or incapable of giving consent, which includes, but is not limited to, when the complainant is unable to consent due to consumption of alcohol or drugs, the accused is responsible for misconduct if the accused sexually violates the complainant.

Sexual harassment is defined in the university's separate policy on sexual harassment.

Response to Reports of Sexual Assault and Sexual Misconduct

The university is committed to creating a campus environment that both promotes and expedites prompt reporting and timely and fair adjudication of sexual misconduct cases. Students who are survivors of sexual misconduct or assault or attempted assault, are provided with supportive services and are entitled to certain rights that shall be accorded by all university officers, administrators and employees. Students who believe they have experienced sexual misconduct may file a formal complaint with the university and/or pursue criminal charges or legal remedies. For the purposes of this policy, the alleged assailants will be referred to as the "named student(s)" and the student filing the report of sexual misconduct will be referred to as the "reporting student(s)." These rights include, but are not limited to, the following:

- The right to be treated with respect and dignity by university officials.
- The right not to be discouraged by university officials from reporting an assault to both on-campus and off-campus authorities.
- The right to be informed of their reporting options with regard to notifying law enforcement authorities, and to be assisted in notifying such authorities if they so choose.
- The right to be free from pressure to report assaults as lesser offenses than the reporting student perceive them to be.
- The right to be free from any suggestion that a reporting student somehow contributed to or had a shared responsibility in the assault.
- The right to have sexual misconduct incidents investigated by the proper civil and criminal authorities, and to have the full and prompt assistance and cooperation of campus personnel in this regard (in addition to any campus disciplinary proceedings via the University Student Conduct Code, Section 17.00).

- The right to the same level of support at any proceeding of the Office of Student Judicial Affairs and Community Standards as is permitted to both the reporting student and the named student(s); and the right to be notified in a timely manner of the outcome of such proceeding.¹
- The right to full and prompt cooperation from campus personnel in obtaining and securing evidence (including medical evidence) necessary for any potential criminal proceedings.
- The right to have access to existing campus counseling and medical professionals, victim support services, and to be given referrals to off-campus counseling and support services if desired.
- The right to live, attend classes and work in an environment free from unwanted contact or proximity with named student(s) insofar as the university is able.
- The university will change a reporting student's academic and living situation after an alleged sex offense if those changes are requested by the reporting student and the requested changes are reasonably available. Options for changes include, but are not limited to: termination of an existing housing contract, assistance in locating alternative housing and/or withdrawal from classes.
- The university will not support retaliation against any person for exercising the right to make a formal or informal sexual misconduct complaint, to use any of the informal processes provided by the university or to testify or offer evidence connected with a complaint. Retaliation is a violation of this policy whether or not the underlying claim of sexual assault is proven. The reporting student has the option of participation within the university's judicial proceeding. Should the reporting student choose not to participate, the university still retains the right to proceed with disciplinary action.

What To Do If You Are Sexually Assaulted

If you or someone you know has been sexually assaulted recently, there can be time-sensitive decisions to make about preventing sexually transmitted infections, preventing pregnancy and collecting physical evidence. *Students who have been sexually assaulted are advised to proceed with the following:*

Immediate Action to Take

- Go to a safe location.
- Contact the confidential Center for Women and Men (CWM) at (213) 740-4900 (24 hours) for medical resources, emotional support and advocacy. If you prefer to seek confidential counseling off campus, call the Rape Treatment Center, (310) 319-4000 (24 hours), or Peace Over Violence, (213) 626-3393 (24 hours).
- Get medical care as soon as possible. Go to a hospital, emergency room or a specialized forensic clinic that works with sexual assault survivors. Some options in Los Angeles include the Rape Treatment Center, (310) 319-4000 (24 hours), and the Violence Intervention Program, (323) 226-3961 (24 hours). Both locations provide medical care and the collection of forensic evidence. You may also request medications for the prevention of sexually transmitted infections, including HIV, and emergency contraception. If you think you may have been given a rape drug, request that the hospital or clinic take a urine and blood sample. These samples need to be collected quickly as these drugs leave the system quickly.
- If you want to report the crime immediately, notify the Department of Public Safety at (213) 740-4321 (24 hours) and/or call 911 or (626) 793-3385 (24 hours).
- Preserve all physical evidence of the assault, even if you are unsure whether you want to report the crime. Do not shower, bathe, douche, eat, drink, wash your hands or brush your teeth until after you have had a medical examination. Save all the clothing you were wearing at the time of the assault and bring them and any other potential evidence to the medical exam. Place each item of clothing in a separate paper bag (do not use plastic bags). Do not clean or disturb the area where the assault occurred.
- Call a trusted friend, family member or someone else who can provide support.
- If more than one week has passed since the assault, or if you are certain that you do not want the collection of forensic evidence, University Park Health Center, (213) 740-9355, provides medical care, including emergency contraception and testing for sexually transmitted infections.

¹ The institution will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the report on the results of any discipline proceeding conducted by the university against a person who is the alleged perpetrator of the crimes or offense. If the alleged victim is deceased as a result of the alleged crime or offense, the alleged victim's next of kin shall be treated as the alleged victim for purposes of this provision. For purposes of this provision, a "crime of violence is defined as "(a) an offense that has as an element the use, attempted use, or threatened use of physical force against the person or property of another, or (b) any other offense that is a felony and that, by its nature, involves a substantial risk that physical force against the person or property of another may be used in the course of committing the offense." This definition is set forth in 18 U.S.C. § 16.

Follow-up Action to Take

If the alleged assailant is a USC student, you can file a formal report with the Office of Student Judicial Affairs and Community Standards (SJACS) at (213) 821-7373. This can be done in addition to filing a report with the Department of Public Safety and filing a Los Angeles Police Department report.² Students should note that any report filed with the Department of Public Safety, whereby the accused individual is a named student, will be given to SJACS, which will retain a copy of the report in the event the reporting student decides to file a complaint (in cases of assault allegedly perpetrated by another USC student) through SJACS. In addition, Student Affairs may coordinate the imposition of interim protective measures where appropriate.

- Talk to a counselor for emotional support and advocacy. You can speak confidentially with a counselor on campus at the Center for Women and Men, (213) 740-4900 (24 hours). If you prefer to seek confidential counseling off campus, call the Rape Treatment Center, (310) 319-4000 (24 hours), or Peace Over Violence, (213) 626-3393 (24 hours).
- The CWM and/or SJACS can meet with the reporting student to explain the process and provide the option to participate in the judicial proceeding. Reporting individuals do retain the option to participate, however, the university may still proceed with its investigation in the absence of cooperation by the reporting party.

Confidentiality

Students who have been sexually assaulted or are victims of sexual misconduct should be reminded that they may receive confidential assistance from the Center for Women and Men and from the Student Health Center (including Student Counseling Services). All other university personnel who are campus security authorities, including resident advisors, are required to notify the Department of Public Safety upon receiving a report of sexual assault.

Named Students

When a report is made alleging that sexual misconduct has been perpetrated by a student against another individual, the university is committed to providing a fair and equitable adjudication, in addition to assisting the law enforcement authorities with any criminal investigation that might occur. Any student who is a party to a sexual assault complaint review, whether the reporting party or named student, is entitled to have an adviser. The adviser offers information and support to the named student, and ensures that the named student understands the roles of any individuals, offices or departments that may be involved in responding to the reported incident. The adviser may accompany the named student to all proceedings of the Office of Student Judicial Affairs and Community Standards. The adviser also provides referrals to counseling or other support services on and off campus if desired.

Students should understand that the use of alcohol or other drugs in no way diminishes their personal responsibility for acts of sexual misconduct perpetrated while under the influence of such substances.

Retaliation

It is a violation of the Student Conduct Code ([11.55](#)) to retaliate (intimidate, threaten or impede an investigation) against any person for exercising the right to make a complaint. Retaliation is a violation of this policy whether or not the underlying claim of sexual assault is proven. Anyone who perceives retaliation should immediately notify the appropriate department that may initiate a formal investigation under the Student Conduct Code.

In the event of an assault by or against staff, faculty or a student worker, the Office of Equity and Diversity should be notified by the reporting party, or will be notified directly by the Department of Public Safety if the department is the recipient of the report. The Office of Equity and Diversity will conduct the investigation. The Office of Equity and Diversity also houses the Title IX coordinator and investigates all Title IX complaints against the university, as well as retaliation complaints related to Title IX reports.

² If the incident occurs in an area outside the geographical jurisdiction of the LAPD, but involves university students, the survivor may still file a complaint with SJACS and may still report the matter to the law enforcement agency with jurisdiction over the geographical area in which the incident is alleged to have occurred. The university will still assist the survivor in reporting the incident to the appropriate law enforcement agency if the survivor requests that the university do so.

Sanctions

Students found responsible for any violation of the Student Conduct Code, including, but not limited to, sexual assault, are subject to disciplinary action up to and including suspension or expulsion from the university, revocation of current or future admission to the university, and revocation of a student's degree. Student sanctions are explained in detail in Section 17.00 of the Student Conduct Code (printed in *SCampus*).

CONTACT INFORMATION

EMERGENCY NUMBERS	
Department of Public Safety	
<ul style="list-style-type: none"> • University Park Campus Emergency • Health Sciences Campus Emergency 	(213) 740-4321 (323) 442-1000
Los Angeles Police Department	911
Los Angeles Fire Department	911
DEPARTMENT OF PUBLIC SAFETY	
University Park Campus	
<ul style="list-style-type: none"> • General Information, Communications Center • Front Desk • Bicycle Registration, Lost & Found • Office of the Chief • Crime Prevention Education • Department of Public Safety Website • Rape Aggression Defense (RAD) Email 	(213) 740-6000 (213) 740-5519 (213) 740-7225 (213) 821-5748 (213) 740-9565 http://dps.usc.edu RAD@caps.usc.edu
Health Sciences Campus	
<ul style="list-style-type: none"> • General Information 	(323)422-1200
OTHER UNIVERSITY RESOURCES	
Emergency Information Line	(213) 740-9233 or (650) 724-1387
USC Public Radio Station	KUSC 91.5 FM
USC Campus Cruiser (University Park Campus)	(213) 740-4911
Tram Service	(213) 740-3575
Student Health Center	(213) 740-5344
Center for Women and Men	(213) 740-4900
Counseling Center	
<ul style="list-style-type: none"> • Student • Faculty/Staff 	(213) 740-7711 (213) 743-2770
Vice President for Student Affairs	(213) 740-2421
Student Judicial Affairs	(213) 821-7373
Facilities Management Customer Resource Center	(213) 740-6833
Office of Equity and Diversity, Title IX Coordinator	(213) 740-5086
LOCAL RAPE CRISIS NUMBERS	
USC Health Sciences Campus Violence Intervention Program	Daytime (323) 226-3961 After Hours (323) 226-3061
Santa Monica Rape Treatment Center	(310) 319-4000
California Hospital Sexual Assault Response Team	(213) 742-5555
Rosa Parks Sexual Assault Crisis Center	(213) 751-9245
AVANCE/East Los Angeles Rape Hotline (24-Hour Spanish available)	(800) 585-62311
Center for Pacific Asian Families Shelter and Hotline	(213) 653-4042
Los Angeles Rape and Battering Hotline (Spanish and TDD available)	(213)626-3393

UNIVERSITY PARK CRIME STATISTICS

OFFENSE	YEAR	RESIDENTIAL				LAPD
		ON-CAMPUS	FACILITIES <small>(Subset of On-Campus)</small>	NON-CAMPUS	PUBLIC PROPERTY	
MURDER/NON-NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
FORCIBLE SEX OFFENSES ¹	2012	15	9	14	2	1
	2011	14	9	6	2	2
	2010	7	3	5	2	1
NON-FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ROBBERY ²	2012	4	0	4	3	10
	2011	5	0	9	5	15
	2010	3	0	3	7	1
AGGRAVATED ASSAULT	2012	9	2	5	0	1
	2011	1	1	4	1	5
	2010	5	0	2	1	2
BURGLARY	2012	31	14	18	0	3
	2011	50	27	21	0	12
	2010	34	9	23	0	19
MOTOR VEHICLE THEFT	2012	2	0	2	1	10
	2011	1	0	4	0	15
	2010	0	0	0	0	11
ARSON	2012	1	1	1	0	0
	2011	2	1	1	0	0
	2010	2	2	0	0	0
LIQUOR LAW ARRESTS	2012	1	0	1	1	6
	2011	6	3	2	0	46
	2010	1	0	0	0	13
LIQUOR LAW REFERRALS	2012	163	90	47	0	0
	2011	112	93	88	0	0
	2010	238	204	67	0	0
DRUG LAW ARRESTS	2012	16	6	1	3	15
	2011	17	9	4	0	12
	2010	29	13	3	1	2
DRUG LAW REFERRALS	2012	64	47	16	0	0
	2011	72	58	22	0	0
	2010	110	104	9	0	0
WEAPONS LAW ARRESTS	2012	4	0	1	1	0
	2011	1	0	1	1	1
	2010	7	1	0	0	0
WEAPONS LAW REFERRALS	2012	4	4	0	0	0
	2011	9	8	4	0	0
	2010	6	2	3	0	0
HATE CRIMES ³	2012	0	0	2	0	0
	2011	0	0	1	0	0
	2010	0	0	1	0	0

1. As a result of a self-initiated review, the university discovered 3 additional incidents for 2010 and 10 additional incidents for 2011, resulting from reports submitted to the university anonymously.
2. As a result of additional information received from the LAPD, the university has determined that there were 4 less robberies in 2011.
3. 2012 – One sexual orientation biased hate crime and one race biased hate crime.
2011 – One sexual orientation biased hate crime.
2010 – One religion biased hate crime.

HEALTH SCIENCES CRIME STATISTICS

OFFENSE	YEAR	RESIDENTIAL				LAPD
		ON-CAMPUS	FACILITIES (Subset of On-Campus)	NON-CAMPUS	PUBLIC PROPERTY	
MURDER/NON-NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	1	0	0	0	0
	2010	0	0	0	0	0
NON-FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ROBBERY	2012	1	0	0	0	1
	2011	0	0	0	0	0
	2010	0	0	0	0	0
AGGRAVATED ASSAULT	2012	0	0	1	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
BURGLARY	2012	4	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	1
MOTOR VEHICLE THEFT	2012	1	0	0	1	3
	2011	3	0	0	1	2
	2010	0	0	0	0	2
ARSON	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LIQUOR LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LIQUOR LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
DRUG LAW ARRESTS	2012	0	0	0	0	1
	2011	0	0	0	0	0
	2010	0	0	0	0	0
DRUG LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
WEAPONS LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
WEAPONS LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
HATE CRIMES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0

CATALINA ISLAND CRIME STATISTICS

OFFENSE	YEAR	RESIDENTIAL				LASD
		ON-CAMPUS	FACILITIES <small>(Subset of On-Campus)</small>	NON-CAMPUS	PUBLIC PROPERTY	
MURDER/NON-NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NON-FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ROBBERY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
AGGRAVATED ASSAULT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
BURGLARY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
MOTOR VEHICLE THEFT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ARSON	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LIQUOR LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LIQUOR LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
DRUG LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
DRUG LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
WEAPONS LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
WEAPONS LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
HATE CRIMES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0

ORANGE COUNTY CENTER CRIME STATISTICS

OFFENSE	YEAR	RESIDENTIAL				IPD
		ON-CAMPUS	FACILITIES (Subset of On-Campus)	NON-CAMPUS	PUBLIC PROPERTY	
MURDER/NON-NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NON-FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ROBBERY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
AGGRAVATED ASSAULT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
BURGLARY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
MOTOR VEHICLE THEFT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ARSON	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LIQUOR LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LIQUOR LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
DRUG LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
DRUG LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
WEAPONS LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
WEAPONS LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
HATE CRIMES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0

SACRAMENTO CENTER CRIME STATISTICS

OFFENSE	YEAR	RESIDENTIAL				SPD
		ON-CAMPUS	FACILITIES (Subset of On-Campus)	NON-CAMPUS	PUBLIC PROPERTY	
MURDER/NON-NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NON-FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ROBBERY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
AGGRAVATED ASSAULT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
BURGLARY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
MOTOR VEHICLE THEFT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ARSON	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LIQUOR LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LIQUOR LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
DRUG LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
DRUG LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
WEAPONS LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
WEAPONS LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
HATE CRIMES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0

MARINA DEL REY CRIME STATISTICS

OFFENSE	YEAR	RESIDENTIAL				LASD
		ON-CAMPUS	FACILITIES (Subset of On-Campus)	NON-CAMPUS	PUBLIC PROPERTY	
MURDER/NON-NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NON-FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ROBBERY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
AGGRAVATED ASSAULT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
BURGLARY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
MOTOR VEHICLE THEFT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ARSON	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LIQUOR LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LIQUOR LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
DRUG LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
DRUG LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
WEAPONS LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
WEAPONS LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
HATE CRIMES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0

HEALTH SCIENCES (ALHAMBRA) CRIME STATISTICS

OFFENSE	YEAR	RESIDENTIAL				APD
		ON-CAMPUS	FACILITIES (Subset of On-Campus)	NON-CAMPUS	PUBLIC PROPERTY	
MURDER/NON-NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NON-FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ROBBERY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
AGGRAVATED ASSAULT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
BURGLARY	2012	0	0	0	0	1
	2011	0	0	0	0	0
	2010	0	0	0	0	0
MOTOR VEHICLE THEFT	2012	0	0	0	0	1
	2011	0	0	0	0	0
	2010	0	0	0	0	1
ARSON	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LIQUOR LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LIQUOR LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
DRUG LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
DRUG LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
WEAPONS LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
WEAPONS LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
HATE CRIMES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0

SAN DIEGO ACADEMIC CENTER CRIME STATISTICS

OFFENSE	YEAR	RESIDENTIAL				SDPD
		ON-CAMPUS	FACILITIES (Subset of On-Campus)	NON-CAMPUS	PUBLIC PROPERTY	
MURDER/NON-NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NON-FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ROBBERY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
AGGRAVATED ASSAULT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
BURGLARY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
MOTOR VEHICLE THEFT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ARSON	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LIQUOR LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LIQUOR LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
DRUG LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
DRUG LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
WEAPONS LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
WEAPONS LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
HATE CRIMES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0

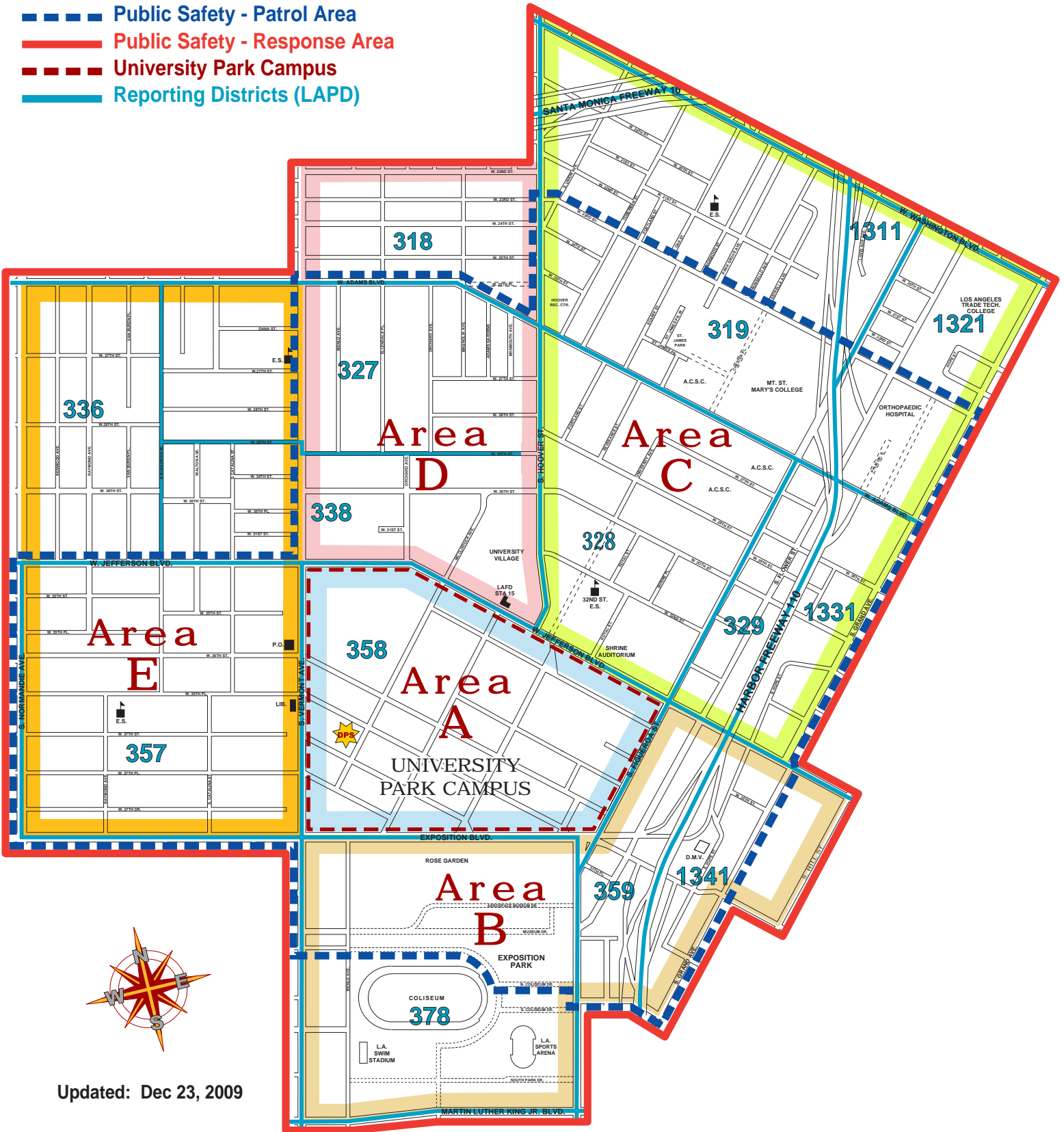
AVIATION SAFETY AND SECURITY CRIME STATISTICS

OFFENSE	YEAR	RESIDENTIAL				LAPD
		ON-CAMPUS	FACILITIES (Subset of On-Campus)	NON-CAMPUS	PUBLIC PROPERTY	
MURDER/NON-NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NON-FORCIBLE SEX OFFENSES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ROBBERY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
AGGRAVATED ASSAULT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
BURGLARY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
MOTOR VEHICLE THEFT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ARSON	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LIQUOR LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LIQUOR LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
DRUG LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
DRUG LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
WEAPONS LAW ARRESTS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
WEAPONS LAW REFERRALS	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
HATE CRIMES	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0

UNIVERSITY PARK CAMPUS

Patrol and Response Boundaries

- ■ ■ ■ Public Safety - Patrol Area
- ▬ Public Safety - Response Area
- - - - University Park Campus
- ▬ Reporting Districts (LAPD)

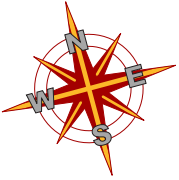


Updated: Dec 23, 2009

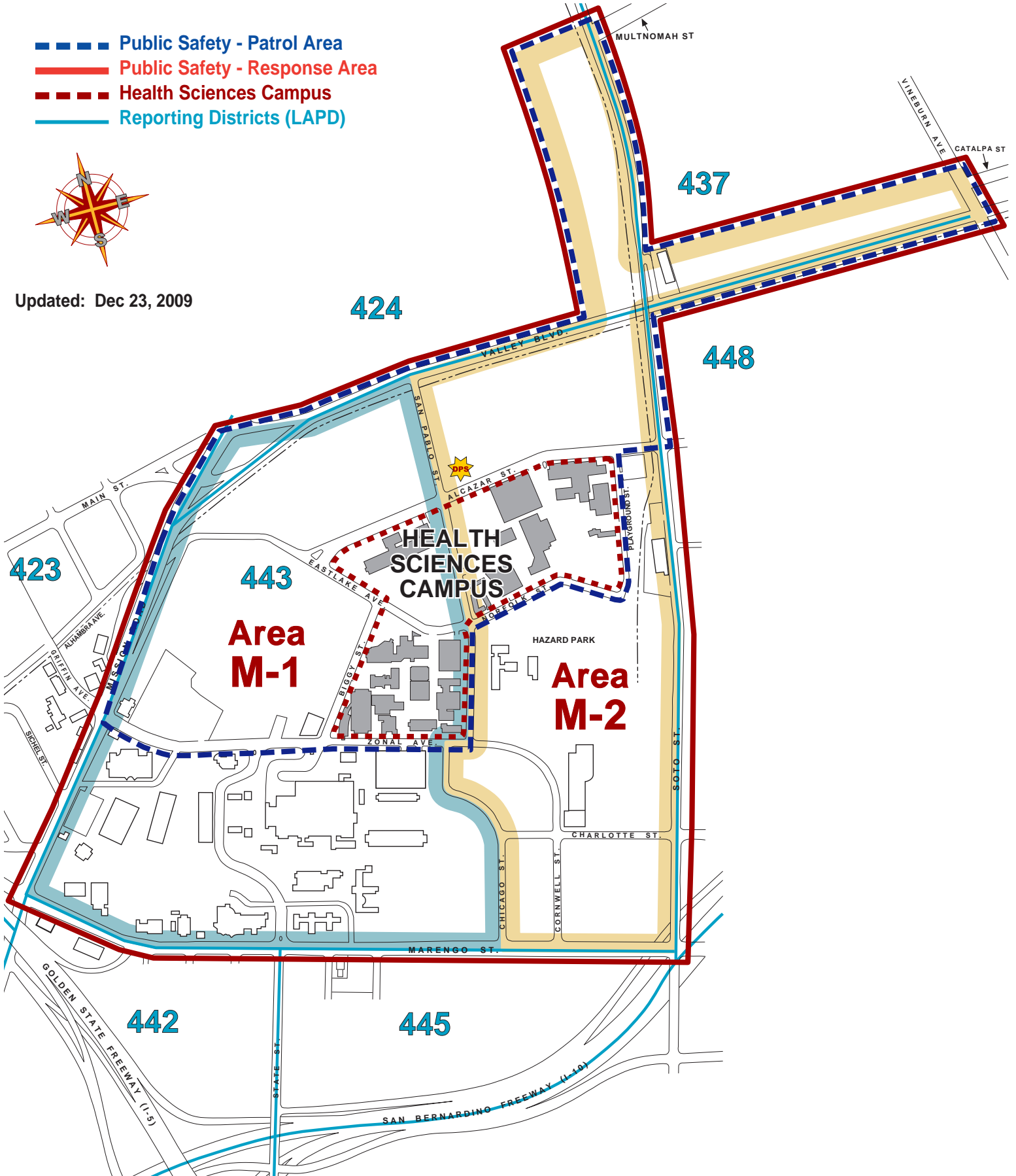
HEALTH SCIENCES CAMPUS

Patrol and Response Boundaries

- Public Safety - Patrol Area
- Public Safety - Response Area
- Health Sciences Campus
- Reporting Districts (LAPD)



Updated: Dec 23, 2009



University of Southern California

Annual Fire Safety Report and Statistics

In August of 2008, the President signed The Higher Education Opportunity Act (HEOA), which requires higher education institutions to annually report fire safety information to the U.S. Department of Education (DOE). All eligible colleges and universities are required to make public their fire safety information and fire statistics, making them accessible to students and their families.

This report is intended to inform current and prospective students and the university community of the fire safety programs and policies in place at the University of Southern California, and the institution's state of readiness to detect and respond appropriately to fire-related emergencies. The university is committed to maintaining excellent fire safety in campus residential facilities, and consequently has never had a serious fire, injury, or fatality in a university residential building. The report describes fire safety systems in university residential facilities, fire drill and fire prevention programs, fire reporting procedures, and statistics regarding the incidence of fires and fire alarms. The report can be viewed online at <http://capsnet.usc.edu/department/department-public-safety/annual-security-report>.

USC Residential Fire Life Safety Systems

At the University of Southern California, nearly all university-owned residential buildings are covered by an integrated automatic fire sprinkler and fire alarm system, which is monitored 24 hours a day. The buildings are equipped with either emergency generators or batteries that provide backup power for fire safety equipment and emergency lighting. The university's approach is to voluntarily retrofit every residential building with automatic fire sprinklers in order to maintain the highest standard of fire/life safety possible for 100% of university-owned residential buildings.

On-Campus Residential Facilities Fire Safety Systems							
Name	Address Number	Street	Alarm Dialer	Fire Alarm System	Fire Sprinkler System	Fire Extinguishers	2012 Fire Drills
Birnkrant Residential College	642	West 34 th St.	Yes	Yes	Yes	Yes	2
Century	3115	South Orchard	Yes	Yes	Yes	Yes	2
Cardinal Gardens	3131	McClintock Ave.	Yes	Yes	Yes	Yes	2
Fluor Tower	1027	West 34 th St.	Yes	Yes	Yes	Yes	2
International Residential College	3771	McClintock Ave.	Yes	Yes	Yes	Yes	2
La Sorbonne Apartments	1170	West 31 st St.	Yes	Yes	Yes	Yes	2
Marks Tower	612	Hellman Way	Yes	Yes	Yes	Yes	2
Marks Hall	631	Childs Way	Yes	Yes	Yes	Yes	2
Pardee Tower	614	Hellman Way	Yes	Yes	Yes	Yes	2
Parkside Apts.	3730	McClintock Ave.	Yes	Yes	Yes	Yes	2
PRB Arts & Humanities Residential	920	West 37 th Pl.	Yes	Yes	Yes	Yes	2
New Residential College	635	McCarthy Way	Yes	Yes	Yes	Yes	2
North Residential College	635	McCarthy Way	Yes	Yes	Yes	Yes	2
Radisson Hotel	3520	S. Figueroa Street	Yes	Yes	Yes	Yes	2
Trojan Hall	615	West Childs Way	Yes	Yes	Yes	Yes	2
Webb Tower	1015	West 34 th St.	Yes	Yes	Yes	Yes	2
Non-Campus Residential Facilities Fire Safety Systems							
Alpha Epsilon Pi	904	West 28th St.	Yes	Yes	Yes	Yes	2
Annenberg House	711	West 27 th St.	Yes	Yes	Yes	Yes	2
Bel Air Apartments	1124	West 29th St.	Yes	Yes	Yes	Yes	2
Beta Theta Pi	2714	Portland St.	Yes	Yes	Yes	Yes	2
Cardinal and Gold	737	West 30th St.	Yes	Yes	Yes	Yes	2
Centennial	2390	Portland St.	Yes	Yes	Yes	Yes	2
Delta Chi	920	West 28th St.	Yes	Yes	Yes	Yes	2
Delta Tau Delta	801	West 28th St.	Yes	Yes	Yes	Yes	2
Fairmont	2629	Portland St.	Yes	Yes	Yes	Yes	2
Founders	2610	Portland St.	Yes	Yes	Yes	Yes	2
Gamma Epsilon Omega	2831	University Ave.	Yes	Yes	Yes	Yes	2
Helena	1220	West 28 th St.	Yes	Yes	Yes	Yes	2
Hillview	2605	Severance St.	Yes	Yes	Yes	Yes	2
Lambda Chi	720	West 28th St.	Yes	Yes	Yes	Yes	2
Manor	2636	Portland St.	Yes	Yes	Yes	Yes	2
Max Cade House	2718	South Hoover St.	Yes	Yes	Yes	Yes	2
Pacific	2637	Severance St.	Yes	Yes	Yes	Yes	2
Regal Trojan	870	West Adams Blvd.	Yes	Yes	Yes	Yes	2
Regent	1138	West 39 th St.	Yes	Yes	Yes	Yes	2

Honors House	2710	Severance St.	Yes	Yes	Yes	Yes	2
Name	Address Number	Street	Alarm Dialer	Fire Alarm System	Fire Sprinkler System	Fire Extinguishers	2012 Fire Drills
Hoover Street Residence	2827	South Hoover St.	No	Yes	No	Yes	0
Stardust Apartments	634	West 27th St.	Yes	Yes	Yes	Yes	2
Seven Gables Apartments	620	West 30th St.	Yes	Yes	Yes	Yes	2
Severance Street Apartments	2630	Severance St.	Yes	Yes	Yes	Yes	2
Senator Apartments	1101	West 28th St.	Yes	Yes	Yes	Yes	2
Sierra	2638	Portland St.	Yes	Yes	Yes	Yes	2
Sigma Alpha Mu Fraternity	725-731	West 32 nd St.	Yes	Yes	Yes	Yes	2
Sigma Chi Fraternity	1149	West 28th St.	Yes	Yes	Yes	Yes	2
Sunset Apartments	1144	West 29th St.	Yes	Yes	Yes	Yes	2
Terrace	1275	West 29th St.	Yes	Yes	Yes	Yes	2
Troy East	3025	Royal St.	Yes	Yes	Yes	Yes	2
Troy Hall	3025	Royal St.	Yes	Yes	Yes	Yes	2
Troyland	955-959	West Adams Blvd.	Yes	Yes	Yes	Yes	2
Twin Palms	2635	Portland Street	Yes	Yes	Yes	Yes	2
University Regent	1219	West 27th St.	Yes	Yes	Yes	Yes	2
Vista Apartments	2701	Severance St.	Yes	Yes	Yes	Yes	2
Windsor Apartments	1149	West 28th St.	Yes	Yes	Yes	Yes	2
Catalina Island Housing							
Marine Sciences Center Residence Hall		Catalina Island	Yes	Yes	Yes	Yes	2
Wrigley "300" Units	1	Big Fisherman Cove	Yes	Yes	Yes	Yes	2
Wrigley Boone Cottages	1	Big Fisherman Cove	Yes	Yes	Yes	Yes	2
Wrigley Main Dormitory	1	Big Fisherman Cove	Yes	Yes	No	Yes	2
Two Harbor Residence		Two Harbors	No	No	Yes	Yes	2
Health Sciences Campus							
Seaver Residence Hall (SRH)	1969	Zonal Avenue	Yes	Yes	Yes	Yes	2
Pasadena							
Gamble House	4	Westmoreland Place	No	Yes	Yes	Yes	1

University-owned residential facilities fire safety equipment and systems are also inspected, tested, and maintained regularly by testers approved by the Los Angeles Fire Department, as required by municipal code.

USC Procedure for Fire Drills

Supervised fire drills are conducted each year for every on-campus, non-campus, and managed residential building at the beginning of each semester, in coordination with the office of Fire Safety and Emergency Planning, USC Facilities Management Services and the University Housing Department. Each resident who signs a lease agreement with the University Housing Department is given a copy of the USC Resident Information Move-In Guide, which includes information on fire safety and the appropriate action to take during a fire alarm or fire emergency. In addition, Residential Advisors are trained annually in fire safety, basic first aid, and life safety procedures.

USC Procedure for Fire and Building Evacuation within University Housing

If a fire is detected or the fire alarm sounds:

- a) Everyone is to evacuate the building by stairs and exit pathways.
- b) Do not use elevators.
- c) Isolate the fire by closing doors as you leave.
- d) Do not attempt to extinguish fires unless you have been trained on the proper use of portable fire extinguishers.
- e) Activate the nearest fire alarm if it has not already been activated.
- f) Report the fire to the Department of Public Safety (213) 740-4321 by using a telephone in a safe area or a campus emergency phone (blue light phone).
- g) Once outside the building, stay out and move away from the building to clear access for the fire department and other emergency responders.
- h) Do not re-enter the building until expressly advised that it is safe to do so by the Fire Department or a university Department of Public Safety officer.
- i) Any fires that are extinguished or any evidence of recent fires must be reported immediately to a University Housing staff member or the Department of Public Safety at (213) 740-4321, who will document and log the incident as required.
- j) Fire Safety & Emergency Planning staff will coordinate with the Los Angeles Fire Department in the investigation of each fire incident.

Evacuation of specific buildings or all buildings may be necessary in a major emergency. Representatives of the Office of Residential Education or Fire Safety & Emergency Planning will direct residents to an outdoor meeting place away from the structure. In the event of extended nighttime evacuation, residents will be directed to other assembly areas.

USC Fire Prevention Related Policies

It is the goal of the University of Southern California to provide faculty, staff, students, and visitors with a safe environment free from potential fire hazards. The primary goal of the University's Fire Prevention Program is to recognize hazardous conditions and take appropriate action before such conditions result in a fire emergency. Faculty, staff, and students are provided with basic information and guidelines on how to respond in a variety of potential emergency situations. This information is provided in the form of a brochure during new employee orientation and can also be accessed online at <http://emergencyprep.usc.edu/campus/university-resources.html>. For a complete list of prohibited items, please read the University Housing Living Agreement. <http://housing.usc.edu/forms/AC11%20Living%20Agreement.pdf>

The Office for Residential Education live-in staff includes full-time Assistant Directors (ADs), Residence Coordinators and Assistant Residence Coordinators (RCs, ARCs), and graduate and undergraduate Resident Advisors (RAs). Some of USC's most prestigious faculty members and their families also live and work within the residential colleges, and over 100 faculty and student affairs professionals interact with residents as Faculty/Staff Mentors (FSMs). The staff of Fire Safety & Emergency Planning trains staff members in the Office for Residential Education in fire safety, incipient fire suppression, disaster first aid, and the University's Emergency Operation Plan. Residential staff provides basic information on fire safety requirements to residents within their building at the beginning of the academic semester, and assist residents during evacuation in the event of a fire alarm. In the event of an emergency, the employees holding these positions are trained and required to "report to duty" in accordance with the university's Emergency Operations Plan. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the Residential Education staff is trained to assist in the emergency response efforts, and mobilize other staff members if needed.

USC Notification Procedure

The Office of Fire Safety & Emergency Planning will coordinate with the Department of Public Safety and the Los Angeles Fire Department in the investigation of each fire incident. The following persons or organization should be notified if a fire occurs:

Department of Public Safety
Emergency (213) 740-4321
Non-Emergency (213) 740-6000

USC Fire Log Procedure for On-Campus Residential Community

The Department of Public Safety maintains an online log, which reports fires occurring in on-campus residential facilities. The link to the log is <http://capsnet.usc.edu/department/department-public-safety/fire-incident-log-view>. All other fire safety incidents can be found at <http://capsnet.usc.edu/department/department-public-safety/calendarview/month>.

USC Plans for Future Improvements

The University continues to invest in the maintenance and necessary upgrades and improvements to fire life safety equipment. When an additional residential building is purchased or donated to the university, that building is retrofitted with fire alarm and fire sprinkler system as soon as the work can be planned and funded. The Hoover Street Residence is the only university owned residential property without sprinkler coverage. Sprinklers will be installed as soon as an agreement can be made with one of the tenants to allow the work to commence.

2010 Fire Damage/Injuries

Location	University Park Campus	Health Sciences Campus	Catalina Island Campus
Damages	\$1,060	\$0	\$0
Injuries	0	0	0
Fatalities	0	0	0

2010 Fires

Date Fire Occurred	August 24, 2010
Location of Fire	Centennial Apartments 2390 Portland Street Los Angeles, CA
Cause	Paper in oven caused small fire
Injuries/Fatalities	0
Value of Property Damage	\$1,000

Source: Department of Public Safety 2010 Statistics

Date Fire Occurred	February 12, 2010
Location of Fire	EVK 635 35th Street Los Angeles, CA
Cause	Paper on bulletin board was lit - caused small fire
Injuries/Fatalities	0
Value of Property Damage	\$50

Source: Department of Public Safety 2010 Statistics

Date Fire Occurred	April 20, 2010
Location of Fire	EVK 635 35th Street Los Angeles, CA
Cause	Paper on bulletin board was lit - caused small fire
Injuries/Fatalities	0
Value of Property Damage	\$10

Total Residential Fires **3**

2011 Fire Damage/Injuries

Location	University Park Campus	Health Sciences Campus	Catalina Island Campus
Damages	\$20	\$0	\$0
Injuries	0	0	0
Fatalities	0	0	0

2011 Fires

Date Fire Occurred	February 25, 2011
Location of Fire	Parkside Apartments 3730 McClintock Ave. Los Angeles, CA
Cause	A third floor fire alarm activation due to smoke from bulletin board flyers that were set on fire. A Residential Advisor extinguished the fire with a fire extinguisher.
Injuries/Fatalities	0
Value of Property Damage	\$10

Source: Department of Public Safety 2011 Statistics

Date Fire Occurred	May 11, 2011
Location of Fire	Cardinal Gardens Apartments 3131 McClintock Ave. Los Angeles, CA
Cause	Fire sprinkler activation due to a student burning papers in his apartment bathroom.
Injuries/Fatalities	0
Value of Property Damage	\$10

Source: Department of Public Safety 2011 Statistics

Total Residential Fires	2
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2012 Fire Damage/Injuries			
Location	University Park Campus	Health Sciences Campus	Catalina Island Campus
Damages	\$520	\$0	\$0
Injuries	0	0	0
Fatalities	0	0	0

2012 Fires	
Date Fire Occurred	January 15, 2012
Location of Fire	Cardinal Gardens Apartments 3131 McClintock Ave. Los Angeles, CA
Cause	A student set a shirt on fire in front of the location. A Department of Public Safety Officer extinguished the fire and a witness positively identified the student as the person who was responsible.
Injuries/Fatalities	0
Value of Property Damage	\$10

Source: Department of Public Safety 2012 Statistics

Date Fire Occurred	January 16, 2012
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Location of Fire	Cardinal Gardens Apartments 3131McClintock Ave. Los Angeles, CA
Cause	DPS officers responded to a student who reported that a pot of cooking oil caught fire on the stove in her apartment. The student removed the pot from the stove and extinguished the fire before the officers arrived. The kitchen walls and ceiling experienced smoke damage.
Injuries/Fatalities	0
Value of Property Damage	\$500

Source: Department of Public Safety 2012 Statistics

Date Fire Occurred	April 27, 2012
Location of Fire	Hillview Apartments 2605 Severance Street Los Angeles, CA 90007
Cause	DPS officers responded to a report of smoke emanating from an apartment balcony at the location. Upon their arrival a student advised the officers that a towel caught fire while he was using it to wipe down his kitchen stove and he threw it on the balcony, where he doused it with water.
Injuries/Fatalities	0
Value of Property Damage	\$10

Source: Department of Public Safety 2012 Statistics

Total Residential Fires	3
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