



Means of Egress

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1.0 PURPOSE

The purpose of this program is to establish the process for compliance with local, state, and federal statutes governing egress.

2.0 APPLICABILITY AND SCOPE

This program applies to all University facilities, occupants of University facilities, and employees and contractors.

3.0 APPLICABLE REGULATIONS AND STANDARDS

- California: Title 8, General Industry Safety Orders
California Building Code
- Federal: Title 29, Code of Federal Regulations, 29 CFR 1910.36 - .38 Exit Routes, Emergency Action Plans and Fire Prevention Plans
- Unified Fire Code

4.0 RESPONSIBILITIES

4.1 Employee Responsibilities

The employee shall:

- Use means of egress only in compliance with this program; and
- Notify their supervisor, FMS, or EH&S of non-compliance issues.

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4.2 *Supervisor Responsibilities*

The supervisor shall:

- Assure that facilities under their control are in compliance with this program; and
- Coordinate the resolution of non-compliance issues with FMS and/or EH&S.

4.3 *Facilities Management Responsibilities*

FMS shall:

- Remove non-compliant items from stairwells and corridors; and
- Coordinate non-compliance issues involving FMs contractors.

4.4 *Environmental Health and Safety*

EH&S shall:

- Inspect stairwells and corridors for compliance with State and Federal regulations;
- Maintain records of non-compliance issues;
- Notify facility occupants, FMS and contractors of non-compliance issues;
- Remove hazardous materials when necessary; and
- Provide technical support to, and coordinate, with FMS and other departments, agencies, or individuals responsible for resolving non-compliance issues.

5.0 *PROCEDURE*

- The following items are subject to immediate removal by FMS:
 - Any items blocking an exit door or access to an exit door;
 - Any items located within a stairwell or stair enclosure;
 - Any items that restrict the width of any portion of a corridor to less than 44 inches;
 - Any items that obstruct fire emergency equipment (fire alarm pull stations, sprinklers, fire extinguishers, etc.); and
 - Any items that are determined to be an immediate fire or life safety hazard.
- The following items and processes are not acceptable in any corridor or elevator lobby. Unacceptable items are subject to removal by FMS or EH&S. Building occupants will be notified of violations:
 - Any item which obstructs utility panels, utility valves, or electrical receptacles;
 - Laboratory procedures that involve transfer or processing of an infectious agent, potentially infectious agent, radioactive material, or chemical;
 - Storage or manipulation of ALL chemicals and radioactive materials;
 - Manipulation of biological agents or toxins that are assigned to Biosafety Level 2 or higher.
 - Storage or use of compressed gas cylinders;
 - Equipment which would present significant hazards under routine or emergency conditions, such as equipment that uses volatile materials or hazardous chemicals, equipment that may produce steam, excessive heat or aerosols, or equipment with unguarded belts, pulleys and/or gears. Examples of this type of equipment include, but are not limited to;

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- scintillation counters, electrophoresis equipment, autoclaves, pumps, incubators, and centrifuges;
- Any items which move easily or could fall over and cause an obstruction;
 - Unapproved workstations (including copiers, office equipment, coffee stations, desks), break areas, and waiting areas;
 - Furniture that contains polyurethane foam or other types of combustible padding or stuffing;
 - Combustible materials outside of enclosed cabinets. This includes journals, papers, books and boxes;
 - Recycling materials outside of Facilities Management approved recycling containers; and
 - Any item or combination of items in a quantity that presents a fire or life safety hazard.

6.0 PROGRAM APPROVAL AND REVIEW

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