



MEDICAL CARE AND FIRST AID

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1.0 PURPOSE

The purpose of this program is to inform the university community of the existing resources and guidelines regarding medical and first aid on campus.

2.0 APPLICABILITY AND SCOPE

The University of Southern California is dedicated to the protection of its employees from on-the-job injuries and illnesses. However, when injuries or illnesses do occur, we are prepared to immediately respond to the needs of the injured or ill.

3.0 APPLICABLE REGULATIONS AND STANDARDS

California: Title 8, Section 3400 - Medical Services and First Aid.

4.0 MEDICAL EMERGENCIES

- Call Public Safety (740-4321 or 442-1000) to request assistance.
- Provide the location, nature of injury or illness, and the victim's current condition. Appropriate medical assistance will be dispatched immediately.
- If possible, provide information about the age and sex of the victim, and any known medical history.
- Stay with the victim. Do not move the victim unless he/she or you are in immediate danger of further injury.
- If the injured person is a university employee, the supervisor must notify Worker's Compensation at 213-740-6205. Supervisors must investigate the incident and submit a "Supervisor's Report of Injury Form" to Worker's Compensation within 24 hours of the incident (within 8 hours, for severe injuries).
- EH&S should be notified whenever an accident investigation requires technical expertise beyond that available in the department, and in many cases may conduct a follow-up investigation. Contact Worker's compensation at 213-740-6205, or access their web page at: <http://capsnet.usc.edu/WC/index.cfm> for access to procedures and reporting forms.

5.0 UNIVERSITY PARK HEALTH CENTER

The University Park Health Center provides medical services, counseling services, and health promotion and prevention services to students on the University Park campus.

SHC Building
849 West 34th Street
Los Angeles, CA 90089
(213) 740-2778 (appointments)

Students may want to print a flowchart about [accessing medical services](#) at USC to keep handy.

6.0 WHERE TO GO IN THE EVENT OF A WORK INJURY

Refer to the following table for obtaining medical services for a work related injury:

Regular Business Hours 8:30 AM - 5:00 PM	After Hours: 5:00 PM -8:30 PM
University Park Campus (UPC)	
Student Health Center 849 W. 34th St., 1st Floor (213) 740-9355	Good Samaritan Hospital Emergency Room 1225 Wilshire Blvd. Los Angeles, Ca 90017 (213) 977-2121
Health Science Campus (HSC)	
Healthcare Consultation Center II (HCCII) Internal Medicine (First Floor) 1520 San Pablo Street, Suite 1000 Los Angeles, California 90033 (323) 442-5100	White Memorial Medical Center 1904 Bailey Street, Suite 100 Los Angeles, California 90033 (323) 222-9675
Alhambra Office	
Healthcare Consultation Center II (HCCII) Internal Medicine (First Floor) 1520 San Pablo Street, Suite 1000 Los Angeles, California 90033 (323) 442-5100	White Memorial Medical Center 1904 Bailey Street, Suite 100 Los Angeles, California 90033 (323) 222-9675
Information Science Institute (ISI):	
Los Angeles Sports Medicine 4640 Admiralty Way Marina Del Rey, Ca 90292 (310) 301-2400	Daniel Freeman Marina Hospital Emergency Entrance 4650 Admiralty Way (Entrance on Mindanao) Marina Del Rey, Ca 90292 (310)823 -8911
Downtown Location:	
USC Executive Health & Imaging Center 333 S. Hope Street, Suite C145 Los Angeles, CA 90071 (213) 437-1000	

If an ambulance is needed, contact the **Department of Public Safety: UPC: (213) 740-4321 HSC: (323) 442-1000**

They will contact paramedics and send personnel to the injured worker until the paramedics arrive to take over treatment and transportation.

7.0 MEDICAL / FIRST AID SUPPLIES

- Consult with the Purchasing Office for a University authorized vendor of supplies, and with the vendor for the appropriate supplies for your work area.
- Health Center physicians can also recommend the type and quantity of supplies for your work area.

8.0 EMERGENCY EYEWASHES AND SHOWERS

Where the eyes or body of any person may be exposed to injurious corrosive materials, suitable facilities for quick drenching or flushing of the eyes and body shall be provided within the laboratory or work area for immediate emergency use.

They must:

- Be in accessible locations that require no more than 10 seconds to reach and cannot require the injured person to go through two doors, locked doors, or doors requiring more than one motion to open. NOTE: All passageways must be clear of obstacles (including temporarily parked chemical carts).
- Be clear of any obstruction (i.e., do not hang lab coats or goggles on this equipment or store materials on or around it).
- Have potable water and must operate as hands-free, continuous flow for at least 15 minutes.
- Be operated by a rigid pull bar (not a pull-chain).

Eyewash stations and emergency showers are checked monthly by Facilities Management Services (FMS). Personnel in County buildings are responsible for ensuring monthly checks are completed by county personnel.

Note: Personal Eye Washes / Bottles are **NOT** a substitute for plumbed eyewash stations. Eyewash units must be able to supply a continuous flow of water for a minimum of 15 minutes.

12.0 PROGRAM APPROVAL AND REVIEW

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By: E. Becker, A. Bouziane, H. Polak